

~~CONFIDENTIAL~~COPY NO. 6322 July 1946CENTRAL INTELLIGENCE GROUPC.I.G. ADMINISTRATIVE [REDACTED]

25X1A

ORGANIZATION AND FUNCTIONS OF THE CENTRAL INTELLIGENCE GROUP

References: a. C.I.G. Directive [REDACTED] "Reorganization of the Central Intelligence Group", 19 July 1946.

25X1A

b. C.I.G. Administrative [REDACTED] "Organization and Functions of Executive Office", 22 July 1946.

25X1A

1. Attached hereto are charts showing the tentative organization and functions of the components of the Central Intelligence Group down to and including the branch level, except for the Interdepartmental Coordinating and Planning Staff for which only general functions are outlined. These charts are intended as a general guide in building the final detailed organization which will be progressively adopted consistent with the availability of personnel, space and funds.

2. Acting Assistant Directors of the Offices, and the Acting Chief of the Interdepartmental Coordinating and Planning Staff will submit to the Executive Director detailed recommendations as follows: (a) changes in proposed organization of their respective offices and staff to branch level; (b) detailed organization of divisions, sections, and units within each branch of their respective organizations.

3. The Office of Special Operations and the Office of Research and Evaluation will continue their current operations and will progressively expand existing organization and functions along lines prescribed in the attached charts, amended where necessary in accordance with procedures outlined in paragraph 2 above.

4. Because of the limited personnel presently available, the Office of Collection, Office of Dissemination, and the Interdepartmental Coordinating and Planning Staff activities will

- 1 -

Document No. \_\_\_\_\_

NO CHANGE in Class. ☐☐ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: \_\_\_\_\_


By: \_\_\_\_\_

~~CONFIDENTIAL~~

necessarily be restricted largely to planning for future operations. However, operations will begin as early as practicable and will progressively expand along lines indicated by the attached charts, amended where necessary by action outlined in paragraph 2 above.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

25X1A9a

  
Colonel, CAC  
Executive for Personnel and  
Administration

~~CONFIDENTIAL~~

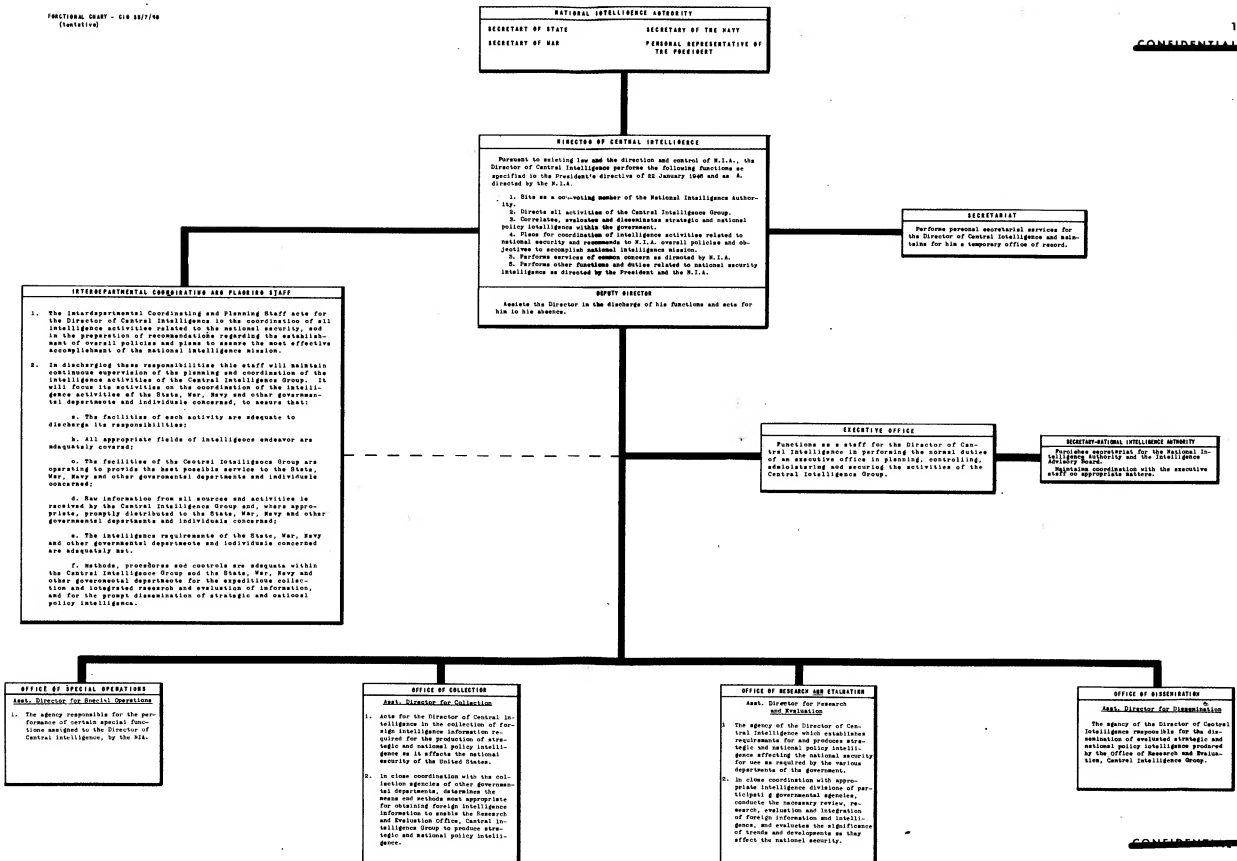
# TENTATIVE ORGANIZATION AND FUNCTIONS OF THE CENTRAL INTELLIGENCE GROUP

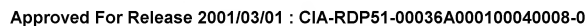
22 July 1946

## TABLE OF CONTENTS

	Plate
Organization Central Intelligence Group . . . . .	1
Office of the Director of Central Intelligence . . . . .	2
Interdepartmental Coordinating and Planning Staff . . . . .	3 Omitted
Note: For general functions, see Plate I. Detailed plan of organization and functions to be prepared by the Chief of the Inter- departmental Coordinating and Planning Staff for approval of the Director.	
Executive Staff . . . . .	4
Office of Special Operations . . . . .	5
Office of Collection . . . . .	6
Office of Research and Evaluation . . . . .	7
Office of Dissemination . . . . .	8

~~CONFIDENTIAL~~

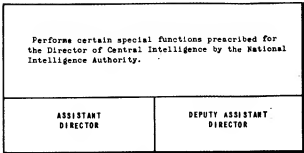






FUNCTIONAL CHART - CIB 22/7/66  
(tentative)

OFFICE OF SPECIAL OPERATIONS



5

~~CONFIDENTIAL~~

25X1A

~~CONFIDENTIAL~~

FUNCTIONAL CHART - CIR 5217/M  
(Excluded)

OFFICE OF COLLECTION

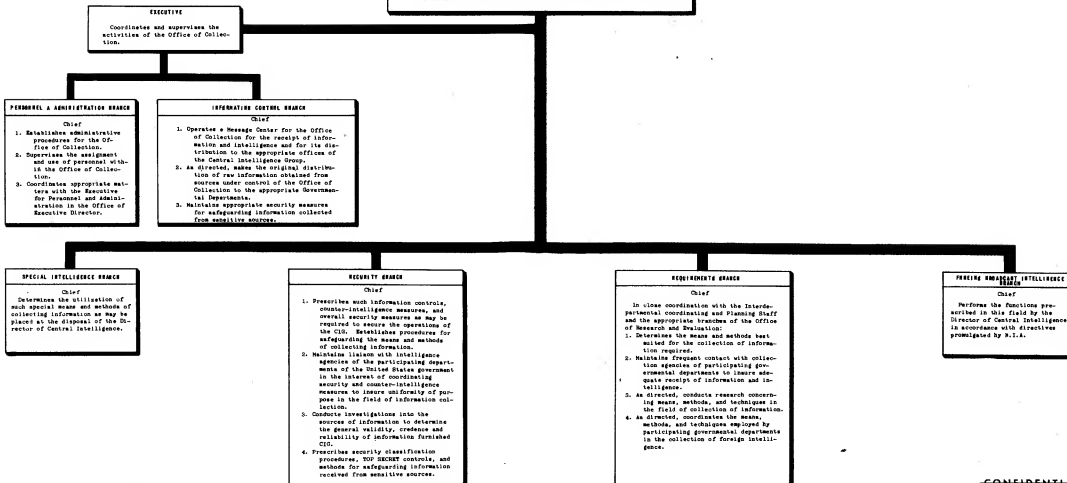
Acts for the Director of Central Intelligence in the collection of information in various fields of foreign intelligence which is required for the production of strategic and national policy intelligence as it affects the national security.

**ASSISTANT DIRECTOR OF THE OFFICE OF COLLECTION**

- Based on requirements established by the Research and Evaluation Office and the Interdepartmental Coordinating and Planning Staff, determines the means and methods best suited for the collection of information essential to the development of the national intelligence objectives.
- In close coordination with the collection activities of other governmental departments and the Interdepartmental Coordinating and Planning Staff, takes the necessary steps to insure the timely and adequate receipt of information required for the production of strategic and national policy intelligence affecting the national security.
- In cooperation with the Interdepartmental Coordinating and Planning Staff and the Office of Special Operations, conducts combat research into the field of collection of information, and recommends new means, methods and techniques for improving the overall intelligence coverage by United States governmental collecting agencies.
- Together with the Interdepartmental Coordinating and Planning Staff, acts as a coordinator of the means, methods and techniques employed by the participating agencies of the government involved in the collection of foreign information and intelligence, particularly as it affects the national security of the United States.
- Establishes administrative channels for the rapid distribution of all intelligence information and intelligence required to handle such information. Also makes the original distribution to appropriate Governmental Departments of the raw information obtained from sources under control of the Office of Collection.
- Prescribes and regulates for the entire Central Intelligence Group overall security and counter-intelligence measures, and such controls as may be required to control TOP SECRET material and safeguard that information received from sensitive sources.

**DEPUTY ASSISTANT DIRECTOR**

Performs duties as directed by the Assistant Director and acts for him in his absence.



CONFIDENTIAL



## OFFICE OF RESEARCH &amp; EVALUATION

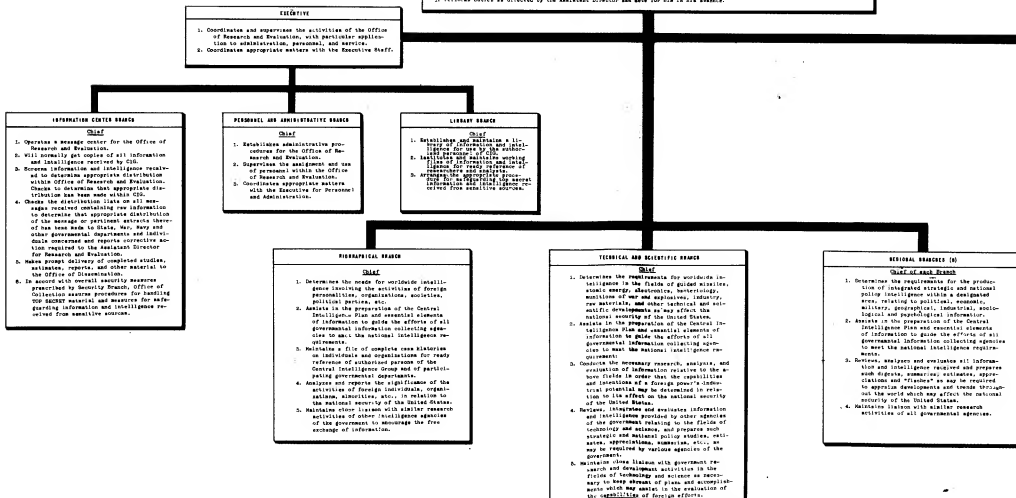
1. In the agency of the Director, CIO, which in coordination with the Interdepartmental Coordinating and Planning Staff establishes requirements for and produces strategic and tactical intelligence affecting the national security for use as required by the various departments of the government.
2. In close coordination with appropriate intelligence divisions of participating governmental agencies conducts the necessary review, research and analysis of information and intelligence, and evaluates the significance of trends and developments as they affect the national security.

## Main Director for Research and Evaluation

1. Coordinates all appropriate activities with the Interdepartmental Coordinating and Planning Staff.
2. In close coordination with participating governmental agencies, establishes the intelligence requirements of the United States government and proposes plans for the accomplishment of the intelligence mission of the CIO.
3. Establishes the requirements for information and intelligence from State, War, Navy and other departments of the government in the fields of intelligence of primary interest to these departments. Policies, practices and programs must conform with information obtained through CIO sources, and proposals must be submitted to the national intelligence product for dissemination to meet the requirements of governmental departments and individuals concerned.
4. Analyzes the adequacy of information and intelligence furnished CIO by State, War, Navy and other governmental agencies.
5. Oversees the distribution of all new information received to determine that appropriate distribution has been made to State, War, Navy and other governmental departments and individuals concerned, and where necessary arranges for additional distribution.
6. Prepares and keeps current the Special Intelligence Plan.
7. Prepares and keeps current the Special Intelligence Plan.
8. Prepares and keeps current the Special Intelligence Plan.
9. Provides the dissemination of intelligence material and personnel to conduct the intelligence conference and such briefing of the heads of participating agencies as may be directed by the Director of Central Intelligence.
10. Coordinates closely with the Office of Special Operations and with the Office of Collection in establishing requirements for information and intelligence.
11. Coordinates closely with the Office of Special Operations and with the Office of Collection in establishing requirements for information and intelligence.

## Main Director for Research and Evaluation

1. Performs duties as directed by the Assistant Director and acts for him in his absence.



## RESEARCH AND EVALUATION BRANCH

1. Operates a message center for the Office of Research and Evaluation.
2. Will normally get copies of all information and intelligence received by CIO.
3. Reviews intelligence and intelligence requirements to determine appropriate distribution within Office of Research and Evaluation.
4. Checks for duplication and will make changes required to prevent duplication of information received from State, War, Navy and other governmental departments and individuals concerned, and reports corrective action required to the Assistant Director for Research and Evaluation.
5. Makes prompt delivery of completed studies, estimates, reports, and other material to the Office of Research and Evaluation.
6. In event of a critical security matter, prescribes by Security Manual, Office of Information Systems procedures for handling TOP SECRET material, and measures for maintaining information and intelligence received from sensitive sources.

CONFIDENTIAL

FUNCTIONAL CHART - CTR 22/746  
(tentative)

OFFICE OF DISSEMINATION

1. The Agency of the Director of Central Intelligence responsible for the dissemination of evaluated strategic and national policy intelligence produced by the Office of Research and Evaluation.
<b>ASSISTANT DIRECTOR FOR DISSEMINATION</b>
<b>Assistant Director for Dissemination</b>
In close coordination with the Assistant Director of Research and Evaluation and with the staff:
1. Conducts such surveys, renders such reports, performs such services and such intelligence controls as may be required to assist and facilitate the work of the Office of Research and Evaluation in disseminating strategic and national policy intelligence to participating agencies of the United States government.
2. In coordination with the Interdepartmental Coordinating and Planning Staff, determines the methods, procedures and controls for the dissemination of central intelligence based upon the requirements of participating departments of the United States government.
3. Where practicable, relieves the Office of Research and Evaluation of the responsibility for the preparation of such long-range surveys, studies and statistical analyses as may be compiled and reproduced from intelligence previously analyzed and evaluated.
4. In coordination with the Interdepartmental Coordinating and Planning Staff investigates and reports periodically on the adequacy of central intelligence dissemination and its utilization by participating departments of the United States government.
5. Keeps Executive Staff informed of priorities and requirements in connection with reproduction and other publication facilities used in the dissemination of central intelligence.
6. Maintains an intelligence operations room and handles arrangements for such periodic conferences, briefings, lectures and visual presentations as may be necessary to keep the Director, CTR, and the heads of participating governmental departments currently informed on matters of foreign intelligence affecting the national security of the United States.
7. In accord with the overall security measures prescribed by the Security Branch of the Collection Office, maintains the classification and security measures relative to the release of central intelligence and prescribes the procedures for safeguarding the dissemination and distribution throughout the United States government.

<b>EXECUTIVE</b>
1. Coordinates the activities of the Office of Dissemination.
2. Supervises activities relating to administrative and personnel matters.
3. Coordinates the requirements for services with Personnel and Administrative Branch.

<b>SURVEYS AND REPORTS BRANCH</b>
<b>Chief</b>
In close coordination with appropriate branches of the Research and Evaluation Office and the Interdepartmental Coordinating and Planning Staff:
1. Surveys the requirements of participating government agencies for strategic and national policy intelligence necessary from the standpoint of the national security of the United States, and plans and recommends the methods, procedures, and controls relating to the dissemination of central intelligence necessary to meet the requirements of participating agencies of the United States government.
2. Where practicable relieves and facilitates the work of the appropriate branch of the Research and Evaluation Office of the responsibility for the completion of long-range surveys, studies and statistical analyses of national intelligence as may be practicable to reproduce and publish from library or working files.
3. As directed conducts the necessary investigations and renders reports periodically on the adequacy of central intelligence dissemination and the extent of utilization by participating departments of the United States government.
4. Maintains an intelligence operations room for the orientation and indoctrination of authorized intelligence personnel of the United States government.
5. Arranges for such periodic reports, conferences, briefings, lectures, and visual presentations as may be necessary to keep the Director, CTR, and the heads of participating governmental departments currently informed on matters of foreign intelligence affecting the national security of the United States.

<b>INTELLIGENCE CONTROL BRANCH</b>
<b>Chief</b>
In accordance with overall security measures prescribed by the Security Branch of the Collection Office:
1. Substantiates the security classification of all intelligence documents, memoranda, and publications disseminated by the Office of Dissemination.
2. Establishes security controls relative to the distribution and dissemination of intelligence throughout the government.
3. In cooperation with participating agencies of the United States government arranges for the standardization of security measures for safeguarding the dissemination of strategic and national policy intelligence vital to the national security of the United States.
4. Assures procedures for handling TOP SECRET material and measures for safeguarding intelligence from sensitive sources.

<b>DISTRIBUTION BRANCH</b>
<b>Chief</b>
1. Operates a message center for the Office of Dissemination.
2. Functions as a distribution center for the Office of Dissemination.
3. Obtains from Executive for Personnel and Administration courier service for the dissemination of central intelligence.
4. Obtains from Executive for Personnel and Administration reproduction and publishing services to meet the requirements for dissemination of central intelligence.